



Enchanted Cookies & Catering Special Event Information Form

Please fill out the following information if you would like to be contacted by us. We are always up front with all pricing and billing issues and guarantee no surprises on the day of your function.

Name: _____

Company Name: _____

Billing Address: _____

Billing Phone #: _____

Email address: _____

How would you like to be contacted? Phone Email

Event Details

Event Date: _____ Event Start Time: _____ Event End Time: _____

Number of Guests anticipated: _____

Event Address/Location: _____

Event Type: Corporate Meeting Wedding Reception Awards Banquet
 Holiday Event or Party Wedding Ceremony & Reception Other

If Other, please specify

Event Theme: _____

Event Style: Cocktail Formal Informal

Please provide any special considerations or desires concerning your event:

Do you need alcohol service for your event? Yes No Unsure

What type of food service would you like? Buffet Dinner Plated Served
 Buffet Lunch Hors d' oeuvres
 Box Lunch Breakfast / Business Meeting Break

**Completing this form will not hold a date for your event.
A 25% deposit is required to secure dates and times.**

Have a delicious day!